

Sparwood Public Library Board Meeting

Held via Teams, July 28, 7:00 p.m.

Agenda

Attendees: Suzanne Georgiou-Morey, Meagan Schindel, Steven Dobie

Regrets: Rose Sharma, Alex Millar

Call to Order: SG-M called meeting to order at 7:04 p.m.

Approval of Agenda: District Update and clarifying of the Director position reposting added to New Business. SD motioned to accept agenda, SG-M seconded, carried.

Approval of Minutes from July 8: SD motioned, SG-M seconded. Carried.

Ongoing Business: SG-M.

1. Board Training Update
 - a. Dates for training have not been finalized by the board and the training provider. The option of an online training session to review governance structure was made available and is what the board will plan to do. SG-M to follow up.
2. Cleaning Contractor Update
 - a. Tabled.
3. Door
 - a. Front door needs to be brought up to code. Tabled.

New Business:

1. August 1st Operations Plan: MS
 - a. MS to request holiday schedule from staff to clarify when we will have staffing shortages.
 - b. Board Executive Assignments: Discussion was held surrounding board positions. Tabled.
2. Director Position Re-Posting:
 - a. The board will request Anne to come back as a hiring and training consultant as well as onboarding director and/or acting director. Anne will be contacted through Mari Martin. SG-M motioned, SD seconded, carried.
 - b. Job Posting
 - i. Library Director position to be posted immediately. SG-M will get the posting sites from Mari Martin. MS will post to appropriate sites as soon as possible. MS motioned, SD seconded, carried.
 - c. Job Board Feeler
 - i. SG-M talked to Mari Martin about a position being posted in the library community to see if any retired librarians want to come

help temporarily. SG-M will contact Mari Martin August 29. MS seconded, SG-M seconded, carried

3. District Update: SD

- a. SD presented a letter drafted to the District requesting retroactive funding approval. MS motioned to approve and send the letter. SG-M seconded. Carried.
 - i. SG-M to attend next council meeting to discuss the letter with the district. AM will be asked to attend the meeting as well.

Adjournment: MS motioned to adjourn. SG-M seconded. Carried. Meeting adjourned at 8:38 p.m.