

Sparwood Public Library Board Meeting

Held in person at Sparwood Public Library, September 24, 6:30 p.m.

Minutes

Attendees: Meagan Schindel, Steven Dobie, Rose Sharma, Alex Millar, Ashley Frere

Regrets: Suzanne Georgiou-Morey

Guests: Andrea Scarlett

Call to Order: MS called the meeting to order at 6:30 p.m.

Approval of Agenda: Addition of Board Members added to New Business on the current agenda. RS motioned to accept adjusted agenda. AM seconded. Carried.

Approval of Minutes from September 10, 2024: Let the minutes reflect that a motion was made to add SD as signing authority, not only that it was discussed. AM motioned to accept and approve minutes with change noted above. SD seconded. Carried.

Ongoing Business:

1. Ratify email approvals for District budget 2025

- a. As per email communication, MS motioned to approve the budget, AM seconded. Carried.

2. Sunco Update

- a. Estimate to move email subscription to a new platform was received from Sunco – item tabled until October meeting or until a new director is hired to help make that decision.

3. General Operations and Business updates

- a. Goldstar
 - i. Company was contacted and contract has been clarified. The cleaner will be cleaning 1x a week for the month of October. Cleaning needs and schedule will be reassessed for November and winter months.
- b. Roof leak and water damage
 - i. Water damage noted behind front desk around light fixture. Armor Roofing replaced the roof in 2016. SD to follow up with Armor Roofing and to get three quotes from contractors to fix the damage if needed.
- c. Outstanding grant from CKCA
 - i. An outstanding Arts grant is available for us to use. Staff are following up on this and will contact us with any questions.
- d. Meeting Minutes

- i. MS would like to post approved minutes online. Some minutes will need to be edited to have appropriate “in camera” minutes. MS will work on editing and send minutes to the board for reapproval before posting online.

New Business:

1. Electrical Follow Up

- a. Panel needs to be relabelled, and a few light fixtures checked for new bulbs. Eric Stoffels is aware. MS will set up time for him to come replace needed items.

2. Board Members

- a. Three applicants were selected for the vacant positions on our board. Members will be invited to October board meeting and positions assigned as needed.
 - i. Carly Yvon: SD motioned to accept, RS seconded. Carried.
 - ii. Jamie Miller: SD motioned to accept, AM seconded. Carried.
 - iii. Tami Chechotko: AF motioned to accept, SD seconded. Carried.

Ongoing Discussion:

1. Hiring Committee Update (MS)

- a. Hiring committee presented on a candidate for the Interim Director Role.

2. Bargaining Committee Update (MS/SG-M)

- a. Names for the bargaining committee were put forward.
- b. SG-M not in attendance so specific update was not given.

3. Financial Update (AS, SD)

- a. Grants received from PLB and United Way.

Adjournment: MS motioned to adjourn at 7:56 p.m.

Next Meeting: October 28, 5:30 p.m.