

# SPL BOARD MEETING AGENDA

**Location:** Online  
**Date:** 22/05/2024  
**Time:** 7.15pm  
**Facilitator:** Suzanne Georgiou-Morey

## Attendees:

Suzanne Georgiou-Morey, Rose Sharma, Lois Halko,  
Regrets: Harold Baytaluk, Sam Atwal,  
Guests: Anne O'Shea, Laurie Klassen, Andrea Scarlett

### 1. Call to order

Chair starts meeting at 6:18

### 2. Roll call

### 3. Approve agenda (Lois/Suzanne)

Motion by Lois Halko, seconded by Rose Sharma. *Be it resolved that the agenda for May 22 2024 is approved. Carried.*

### 4. Approval of Minutes

Motion by Lois Halko, seconded by Rose Sharma. *Be it resolved that the minutes of the May 13 2024 meeting are approved. Passed.*

The Board noted that no minutes were taken at the April 15 meeting. Upon review of the agenda, they passed motions to clarify the intent of the April 15 decisions.

Motion by Lois Halko, seconded by Suzanne. *Be it resolved that Section E of the policy manual is adopted as reviewed at April 15 2024 meeting. Passed.*

### 5. Open issues

#### a. Operations policies

The approval of Section D – Operations was deferred to the June 5th meeting.

#### b. Ministry feedback on District funding agreement

Suzanne called and spoke to Mari Martin. The PLB staff would like to meet with Rose and Suzanne regarding the District funding, and have Anne and

Andrea join if possible. It is up to the Board to communicate desired changes with the District – the Ministry can't take that on but they will support the conversation.

The Board reviewed the March 4th 2024 meeting minutes, and noted that no vote was held to approve the District funding agreement. Rose will get back to the Ministry to confirm that she and Suzanne are available to meet on Monday, and Anne can join. Following this meeting Rose will follow up with the District regarding concerns with the limitations in the District funding agreement.

c. 2024 wages budget

The Board discussed the budget for 2024. Andrea confirmed that the budget for 2024 will be sufficient, in part because some costs related to the reopening and leadership transition are being paid by the 2023-2025 enhancement grant.

d. Jim's Tea update

Budget previously approved for \$500. Planning is underway and a new date will be shared shortly.

e. AGM

The AGM is confirmed for June 10, 2024. The time will be advertised. At Rose's request a board member recruitment package has been drafted by the SPL staff, and Anne will make requested updates and post it to the website along with a form to nominate or self-nominate.

Motion by Suzanne, seconded by Lois: *Be it resolved that the five board members will act as the nominations committee for the AGM.* Carried.

The Board discussed finding a community member who could help manage the process of elections and votes at the AGM. Rose will reach out to two people to see if they are willing.

An AGM planning meeting is set for Monday afternoon.

f. Board training

The Board is exploring options for training for the full board following the AGM. It's important that the new Board members and continuing Board members have a solid foundation as they move forward. Rose will confirm whether the enhancement grant can support these costs.

g. RDEK report

The District of Sparwood has received the financial statements, and Rose will send the financials to the Regional District.

h. Correspondence

Motion by Suzanne, seconded by Lois: *Be it resolved that all correspondence included in the May 13 meeting package is accepted.* Carried.

i. KLF Spring Board in person meeting – Rose 5 mins

There is a May 25 meeting. Rose would like to attend.

Motion by Lois, seconded by Suzanne: *Be it resolved that Rose attend the KLF spring meeting. Carried.*

j. Consultant report & extension

Anne has extended the end date of her contract to June 6, 2024. All hours must be used by that date.

k. SOFI update

The SOFI was submitted to the Ministry on May 16, but it contained an error. The accountants are correcting the error and it must be voted on again to approve the updated version. The Ministry will be in touch with any further questions.

## **6. Adjournment**

The meeting was adjourned at 9:15pm