



Identification Requirements for Membership

1. Basic Identification Requirements

- a. All identification must be provided in its original form, reproductions will not be accepted except as set out in section 1.c.
- b. Identification is provided for **SPLA** employees to confirm the identity of the prospective member. The library does not record the type of identification presented nor any information displayed on it.

2. Preferred Forms of Identification

- a. Whenever possible, a prospective member should produce a piece of identification showing the person's name, signature, and current address.
 - BC Driver's License
 - BCID card
 - BC Services card
 - Combined BC Driver's License/Services card
- b. If the identification does not show the individual's current address, the prospective member must provide one of the proof of residential address documents listed in section 4.b, in addition to the piece of identification.

3. Other Accepted Forms of Identification

- a. If a prospective member does not have a piece of identification listed in section 2.a, they must provide one piece of personal identification, either photographic or non-photographic, which must show their signature, plus a document that which shows their current residential address.
- b. **Other Acceptable Personal Identification**
 - BC Care card
 - Credit card
 - Bank card (debit card)
 - Passport
 - Permanent resident card
 - Student card (secondary and post-secondary institutions)
 - Out of province driver's license
 - Out of province health card
 - Aboriginal status card

4. Proof of Residency

- a. If the prospective member's identification does not show their current residential address, they must present a proof of residency document along with identification.
- b. The following proof of residency documentation must be dated and be issued within a month of, or be valid for a period that includes, the date a prospective members wishes to join:
 - Automobile registration
 - Rental agreement (officially signed)
 - Bank statement
 - Utility bill (print of digital)
 - Personal mail with current postmark
 - Hotel or motel receipt that shows a stay of at least one month
- c. A personal cheque showing the prospective member's name and current address is also a valid proof of residency document.