

SPARWOOD PUBLIC LIBRARY ASSOCIATION (SPLA) STATEMENT of POLICIES		Page:	1 of 2
Chapter:	OPERATIONS	SP No.	D.6
Subject:	Computer Use and Internet Access	Approved:	June 12, 2024
Issued by:	Board Trustees	Subject to Review:	2025
Replaces:	NEW	Dated:	

POLICY

General

1. The Sparwood Public Library provides access to computers, related technology, and the internet to complement other information resources and to enhance access to electronic services for informational, educational, and recreational purposes.
2. The Sparwood Public Library respects the rights of users to privacy and confidentiality with regards to information sought or received and resources consulted, borrowed, acquired, or transmitted.
3. The Sparwood Public Library respects the parent and/or guardian's responsibility to determine which online and technological resources their child will access.
4. The Sparwood Public Library endorses the [Canadian Federation of Library Associations Statement on Intellectual Freedom and Libraries](#) and believes that freedom of access to information is vital to the well-being of the community.
5. The Sparwood Public Library supports the [Copyright Act](#) and other laws governing intellectual property, the Criminal Code of Canada and other legislation governing access to, and the communication of, information, opinion, creative thought, intellectual activity, and privacy.

Access to Technology

6. The library will provide access to the internet both through wired and wireless network connections.
7. An individual does not have to be a library member to access the wireless network or to use the public access computers.
8. To ensure equitable access for all users of technological resources, the library may impose limits and guidelines for use that may be modified at the discretion of the **SPLA** board.
9. The library does not guarantee that the mechanical functions of this service will be uninterrupted or that the service will meet any specific requirements of the users. The library will not be liable for any direct, indirect, incidental, or consequential damages sustained or incurred in connection with the use of or inability to use the service.

User Responsibilities

10. Public computers are situated in the library areas where content may be visible to other members. Users are expected to employ public computers with respect for the privacy and rights of others.
11. Public computers will only contain software licensed by the Sparwood Public Library. Users are not permitted to alter, tamper with, or damage the library's computer equipment or software configuration.
12. Users are responsible for all their activities on the internet, recognizing that it is not a secure medium and that third parties may be able to obtain information about user's activities. The library assumes no responsibility for the security and privacy of online transactions.
13. Users violating these conditions may receive a suspension or loss of privilege. Any illegal activity involving the library's internet resources will be subject to prosecution by the appropriate authorities.

PURPOSE

14. To set out the terms and conditions by which public computer, technology, and internet access is provided in the Sparwood Public Library.

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RESPONSIBILITY

15. The oversight of the computer use, and internet access policy is the responsibility of the Board and the Chief Librarian.

PROCEDURES

16. This policy will be reviewed annually.